Call for applications

January 31, 2020

**Funding of first-time professorial appointments of excellent women scientists (W2/W3)**

by the Initiative and Networking Fund of the President of the   
Helmholtz Association

Annex 1: Application template

*[Please note: This page can be deleted at the end.]*

Call for applications, January 31, 2020  
**Funding of first-time professorial appointments of excellent women scientists (W2/W3)**by the Initiative and Networking Fund of the President of the Helmholtz Association

Application from [name of the Helmholtz Center] for [name of the nominated candidate]

Application title: …

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# 1. Overview of the application

## Stakeholders and thematic focus

|  |  |
| --- | --- |
| **Applying Helmholtz Center** | … |
| **Name of the nominated candidate** | … |
| **Name of the university / institution / country** where the nominee is currently employed | … |
| **Application title** | … |
| **Helmholtz research field** to which the proposal is related | … |
| **Helmholtz program** to which the proposal is related | … |
| **Partner university** with which the joint appointment of the candidate is planned | … |

## 1.2 Nominated candidate

|  |  |
| --- | --- |
| **Name of the nominated candidate** | … |
| **Nationality** | … |
| **Country and place of birth** | * Country of birth * Place of birth |
| **Short CV** (max. 700 characters)  *[Please name the main workplaces, include career and research highlights and indicate durations.]* | * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: * … |
| **Date of doctorate** | * mm/yyyy |
| **Career breaks** (if applicable) *[Please indicate the reason and duration]* | * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: * … |
| **Summary of up to ten prizes, awards, and other forms of academic recognition**  *[Please indicate the dates.]* | * mm/yyyy: * mm/yyyy: * … |
| In the case of nominees of German nationality: **International research experience**  *[Please indicate the duration for which the nominated candidate worked at the foreign research institution.]* | * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: * … |

## 1.3 Planned research program for the five-year funding period in brief

|  |
| --- |
| **Keywords in English.**  *[Please enter up to six keywords that you believe best characterize the scope of your proposed research. The choice of keywords should take into account any multi-disciplinary aspects of the proposal.]* |
| * … * … * … * … * … * … |

|  |
| --- |
| **Summary in English** (max. 2,000 characters including spaces and line breaks).  *[Please formulate this summary to be comprehensible to scientists without expertise in your field. The summary should provide the reader with a clear understanding of the objectives of the planned work program and how they will be achieved.]* |
| … |

## 1.4 In the case of a resubmission of the application

|  |
| --- |
| **Changes compared to the initial application**  *[Please describe the changes compared to the initial application (max. 2,000 characters including spaces and line breaks). If the name of the candidate has changed through marriage or for any other reason, please indicate the family name under which the previous application was submitted.]* |
| … |

# 2. Role of the activities of the nominated candidate in the strategy of the applying Helmholtz Center and the relevant Helmholtz research program(s) (PoF) (max. 2 pages)

*[In addition to the letter from the Helmholtz Centers’ Board of Directors, please provide detailed information on the following aspects:]*

## 2.1 Strategic goals of the appointment (Helmholtz Center / research program(s))

*[What is the significance of the planned appointment for your Center from a strategic perspective? What concrete strategic objectives are linked to it?* *What contribution could the appointment make to the realization of the relevant Helmholtz research program(s)?]*

…

## 2.2 Collaboration and networking with universities and non-university research institutions

*[Please explain how the involvement of the nominated candidate in the partner university’s faculty is planned. In particular, please refer to the right to award doctoral degrees and to teaching rights and obligations. Refer also to further planned collaborations with universities and non-university research institutions that can be specifically strengthened by the candidate’s appointment.]*

…

# 3. Motivation of the nominated candidate (max. 2 pages)

## 3.1 Motivation to join the Helmholtz Center

*[What unique research opportunities does this Center provide for you? Which collaborations seem especially promising?]*

…

## 3.2 Motivation to join the partner university

*[Please explain why you wish to attain a joint appointment with the partner university.]*

…

# 4. Curriculum vitae of the nominated candidate (max. 3 pages)

*[This CV template is broadly similar to the corresponding template for ERC grants. Please follow the template below as much as possible. It may however be amended if necessary.]*

|  |  |
| --- | --- |
| **Personal information** | |
| Family name,  first name: | … |
| Title: | … |
| Nationality: | … |
| Country of residence: | … |
| Year of birth: | … |
| Place of birth: | … |
| ORCID ID or other Researcher ID: | … |
| **Contact address** | |
| Current organization name: | … |
| Current department / faculty / institute / laboratory name: | … |
| Street: | … |
| Postcode: | … |
| Town: | … |
| Country: | … |
| Phone: | … |
| E-mail | … |
| **Education** | |
| mm/yyyy | PhD  Name of faculty / department, name of university / institution, country |
| mm/yyyy | Master  Name of faculty / department, name of university / institution, country |
| **Current position(s)** | |
| Since mm/yyyy | Current position  Name of faculty / department, name of university / institution / country |
| Since mm/yyyy | Current position  Name of faculty / department, name of university / institution / country |
| **Previous positions** | |
| mm/yyyy – mm/yyyy | Position held  Name of faculty / department, name of university / institution / country |
| mm/yyyy – mm/yyyy | Position held  Name of faculty / department, name of university / institution / country |
| **Selected fellowships and awards** | |
| mm/yyyy – mm/yyyy | Name of faculty / department, name of university / institution / country |
| mm/yyyy | Award received from name of institution / country |
| mm/yyyy – mm/yyyy | Scholarship, name of faculty / department, name of university / institution / country |
| **Supervision of graduate students and postdoctoral fellows** | |
| mm/yyyy – mm/yyyy | Number of Postdoc / PhD / Master’s students  Name of faculty / department / center, name of university / institution / country |
| **Selected teaching activities (if applicable)** | |
| Since mm/yyyy | Teaching position – topic, name of university / institution / country |
| mm/yyyy – mm/yyyy | Teaching position – topic, name of university / institution / country |
| **Invited lectures** | |
| mm/yyyy | Name of faculty / department, name of university / institution, country, topic |
| mm/yyyy | Name of faculty / department, name of university / institution, country, topic |
| **Organization of scientific meetings (if applicable)** | |
| yyyy | Please specify your role and the name of event / country |
| yyyy | Please specify your role and the name of event / country |
| **Institutional responsibilities (if applicable)** | |
| mm/yyyy – mm/yyyy | Faculty member, name of university / institution / country |
| mm/yyyy – mm/yyyy | Graduate student advisor, name of university / institution / country |
| mm/yyyy – mm/yyyy | Member of the faculty committee, name of university / institution / country |
| mm/yyyy – mm/yyyy | Organizer of the internal seminar, name of university / institution / country |
| mm/yyyy – mm/yyyy | Member of a committee; role, name of university / institution / country |
| **Reviewing activities (if applicable)** | |
| yyyy | Scientific advisory board, name of university/ institution/ country |
| yyyy | Review board, name of university / institution / country |
| yyyy | Review panel member, name of university / institution / country |
| yyyy | Editorial Board, name of university / institution / country |
| yyyy | Scientific advisory board, name of university / institution / country |
| yyyy | Reviewer, name of university / institution / country |
| yyyy | Scientific evaluation, name of university / institution / country |
| yyyy | Evaluator, name of university / institution / country |
| **Membership of scientific societies (if applicable)** | |
| yyyy | Member, research network “Name of Research Network” |
| yyyy | Associated member, name of faculty / department / center, name of university / institution / country |
| yyyy | Founding member, name of faculty / department /center, name of university / institution/ country |
| **Major collaborations (if applicable)** | |
| yyyy | Name of collaborators, topic, name of faculty/ department/ center, name of university/ institution/ country |
| **Career breaks (if applicable)** | |
| mm/yyyy – mm/yyyy | Please indicate the reason and the duration in months. |
| mm/yyyy – mm/yyyy | Please indicate the reason and the duration in months. |
| **Acquired third-party funding (selection)** | |
| mm/yyyy – mm/yyyy | Funding source, amount (in euros), role of the nominated candidate |
| mm/yyyy – mm/yyyy | Funding source, amount (in euros), role of the nominated candidate |

# 5. Description of the planned work program (max. 15 pages)

## 5.1 State of the art and preliminary work

*[Please explain briefly and precisely the state of the art in your field in its direct relationship to your planned work program. This description should make clear in which context you situate your own research and in what areas you intend to make a unique, innovative, promising contribution. This description must be concise and understandable without referring to additional literature.]*

…

## 5.2 Objectives

*[Please give a concise description of your research program and scientific objectives. What do you want to achieve in the next five years?]*

…

## 5.3 Five-year work program including proposed research methods

*[Please give a detailed account of the steps planned during the first five years (work packages, milestones, time schedule).* *Please provide a detailed description of the methods that you plan to use for the realization of the program (methods already available, methods to be developed, assistance needed from outside).]*

…

## 5.4 Long-term research plans

*[Please describe your research plans and your vision beyond the five-year work program.]*

…

# 6. Financial plan

## 6.1 Direct costs of the planned research program

*[To facilitate the assessment of resources, please use the following table and specify the direct costs for the five-year funding period with annual data on personnel costs, costs of materials and supplies, and investments. Please delete this note after filling out the table below.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Direct costs\* in EUR** | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** | **Sum** |
| **Personnel** | ###.### | … | … | … | … | … |
| * *PI (nominated candidate)* | *…* | *…* | *…* | *…* | *…* | *…* |
| * *Senior staff* | *…* | *…* | *…* | *…* | *…* | *…* |
| * *Postdocs* | *…* | *…* | *…* | *…* | *…* | *…* |
| * *PhD students* | *…* | *…* | *…* | *…* | *…* | *…* |
| * *Other (please specify)* | *…* | *…* | *…* | *…* | *…* | *…* |
| **Materials and supplies** | … | … | … | … | … | … |
| **Investments** | … | … | … | … | … | … |
| **Total direct costs** | **###.###** | **###.###** | **###.###** | **###.###** | **###.###** | **###.###** |

*\*Important note: Since the funding is provided by the Initiative and Networking Fund, no funding will be granted for overheads.*

## 6.2 Financing contributions by the Center and funding by the Initiative and Networking Fund

*[In addition to the funding, it is expected that the applying Centers will contribute to the financing of the position and its equipment. However, there are no concrete requirements for the proportional financing by the Centers. A financial contribution from the partner university would also be desirable. Please indicate what contribution is planned for the financing of the costs by the Center and funding by the Initiative and Networking Fund. Please delete this note after filling out the table below.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Direct costs in EUR** | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** | **Sum** |
| **Contribution by the Helmholtz Center** | | | | | | |
| Personnel | ###.### | … | … | … | … | … |
| Materials and supplies | … | … | … | … | … | … |
| Investments | … | … | … | … | … | … |
| Sum | … | … | … | … | … | … |
| **Contribution by the partner university** | | | | | | |
| Personnel | ###.### | … | … | … | … | … |
| Materials and supplies | … | … | … | … | … | … |
| Investments | … | … | … | … | … | … |
| Sum | … | … | … | … | … | … |
| **Funding by the Initiative and Networking Fund\*\*** | | | | | | |
| Personnel – at the  Helmholtz Center | ###.### | … | … | … | … | … |
| Personnel – at the  partner university | … | … | … | … | … | … |
| Materials and supplies –  at the partner university | … | … | … | … | … | … |
| Materials and supplies –  at the Helmholtz Center | … | … | … | … | … | … |
| Investments – at the  Helmholtz Center | … | … | … | … | … | … |
| Investments – at the  partner university | … | … | … | … | … | … |
| Sum | … | … | … | … | … | … |
| **Total direct costs** | **…** | **…** | **…** | **…** | **…** | **…** |

*\*Important note: Since the funding is provided by the Initiative and Networking Fund, overheads are not eligible for funding.*

*\*\*Funding for both W2 and W3 professorships can amount up to 1 million euros over a period of five years (200,000 euros p.a.). Please present a realistic distribution of funding needed per year.*

# 7. Publications and patents

## 7.1 Publication metrics

|  |  |
| --- | --- |
| Number of citable publications | … |
| Number of peer-reviewed publications | … |
| Number of citations (not including self-citations) | … |
| Number of publications with first authorship | … |
| Number of publications with last authorship | … |
| i10-index | … |
| h-index | … |
| m-index | … |

*(Source: … , date of query: …)*

*[If applicable, you can describe particularities of publications metrics in your research field.]*

…

## 7.2 Five selected key publications

*[Please list your five most significant publications that relate directly to the proposed work program and document your preliminary work.]*

1. …
2. …
3. …
4. …
5. …

## 7.3 Publication list

*[Please use subdivisions that best match your preliminary work.]*

**Subdivision**

…

## 7.4 Patents (if applicable)

**Pending**

…

**Issued**

…

# 8. Declaration of consent regarding data protection

The Helmholtz Association intends to store and process the application for purposes of review, statistics and evaluation and, in the event that the application is approved, to publish certain data.

I hereby agree to the electronic storage and processing of my personal data (surname, first name, academic title, country, date of birth, field of research, position, contact details, photos) by the Helmholtz Association upon the submission of the application and to the use of this data for purposes of review, statistics and evaluation by the Helmholtz Association. In particular, this includes sending the application to external and internal reviewers.

In the event that my application is approved, I hereby agree to the publishing of this information by the Helmholtz Association, stating my name, academic title, the field of research, photo, country and career details on the website www.helmholtz.de. If my photo contains references to my ethnic origin, religion or health (e.g. skin colour, headgear, glasses), my consent also applies to these details.

Information on the internet is accessible worldwide and can be found with search engines and linked to other information, which may be used to create personality profiles about me. Information posted on the internet, including photos, can be easily copied and distributed. There are specialized archiving services whose goal is to permanently document the state of certain websites on certain dates. This means that information published on the Internet may still be found elsewhere on the original site even after its deletion.

This consent is voluntary and I may revoke my consent at any time in the future in text form (e.g. letter, e-mail: impulsfonds@helmholtz.de). In the event that I revoke my consent, my data will be erased and current funding will be ceased on the day of revocation.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Place, date*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Signature of the nominated candidate*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*First and last name of the nominated candidate*

# 9. Recommendation letter from the Scientific Advisory Board of the Helmholtz Center submitting the application (English, PDF) (max. 2 pages)

*[Please insert the recommendation letter from your Scientific Advisory Board in the final PDF document on the following page. It is not necessary to enter page numbers here.*

*This recommendation letter must be written in English. This will ensure that this part of the application can also be read by non-German speaking experts.*

# 10. Letters of reference from Helmholtz-external experts (English, PDF) (max. 2 pages each)

*[Please obtain two letters of reference supporting the candidate’s appointment and insert them in the final PDF document on the following page.* *It is not necessary to enter page numbers here.*

*This recommendation letter must be written in English. This will ensure that this part of the application can also be read by non-German speaking experts.*