Call for Applications

of February 1, 2019

**Funding of first-time appointments of   
excellent female scientists (W2/W3)**

by the Initiative and Networking Fund of the President of the   
Helmholtz Association

Annex 1: Application template

*[Please note: This page can be deleted at the end.]*

Call for applications of February 1, 2019  
**Funding of first-time appointments of excellent female scientists (W2/W3)**by the Initiative and Networking Fund of the President of the Helmholtz Association

Application from [name of the Helmholtz Center] for [name of the nominated candidate]

Application title: …

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# 1. Overview of the application

## Stakeholders and thematic focus

|  |  |
| --- | --- |
| **Applying Helmholtz Center** | … |
| **Name of the nominated candidate** | … |
| **Name of the university / institution / country** where the nominee is currently employed | … |
| **Application title** | … |
| **Helmholtz Research Field** to which the proposal is related | … |
| **Helmholtz Program** to which the proposal is related | … |
| **Partner university** with which the joint appointment of the candidate is planned | … |

## 1.2 Nominated candidate

|  |  |
| --- | --- |
| **Name of the nominated candidate** |  |
| **Nationality** |  |
| **Year\*, country and place of birth** | * yyyy * Country of birth * Place of birth |
| **Short CV** (max. 700 characters)  *[Please name the main workplacees, include career and research highlights and indicate durations.]* | * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: |
| **Career breaks** (if applicable) *[Please indicate the reason and duration]* | * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: |
| **Summary of up to ten prizes, awards, and other forms of academic recognition**  *[Please indicate the dates.]* | * mm/yyyy: * mm/yyyy: |
| In the case of nominees of German nationality: **International research experience**  *[Please indicate the duration for which the nominated candidate worked at the foreign research institution.]* | * mm/yyyy – mm/yyyy: * mm/yyyy – mm/yyyy: |

*\*We are aware of age discrimination issues, but the year of birth is a basic reference for the assessment of the career development.*

## 1.3 Planned research program for the first five years in brief

|  |
| --- |
| **Keywords in English.**  *[Please enter up to six text keywords that you believe best characterize the scope of your proposed rsearch. The choice of keywords should take into account any multi-disciplinary aspects of the proposal.]* |
|  |

|  |
| --- |
| **Summary in English** (max. 2000 characters including spaces and line breaks).  *[Please formulate this summary to be comprehensible to scientists without expertise in your field. The summary should provide the reader with a clear understanding of the objectives of the planned work program and how they will be achieved.]* |
|  |

## 1.4 In the case of a resubmission of the application

|  |
| --- |
| **Changes compared to the initial application**  *[Please describe the changes compared to the initial application (max. 2000 characters including spaces and line breaks). If the name of the candidate has changed through marriage or for any other reason, please indicate the family name under which the previous application was submitted.]* |
|  |

# 2. Role of the activities of the nominated candidate in the strategy of the applying Helmholtz Center and the relevant Helmholtz research program(s) (PoF) (max. 2 pages)

*[In addition to the letter from the Helmholtz Centers’ Board of Directors, please provide detailed information on the following aspects:]*

## 2.1 Strategic goals of the appointment (Helmholtz Center / research program(s))

*[What is the significance of the planned appointment for your Center from a strategic perspective? What concrete strategic objectives are linked to it?* *What contribution could the appointment make to the realization of the relevant Helmholtz research program(s)?]*

## 2.2 Collaboration and networking with universities and non-university research institutions

*[Please explain how the involvement of the nominated candidate in the partner university's faculty is planned. In particular, please refer to the right to award doctoral degrees and to teaching rights and obligations. Refer also to further planned collaborations with universities and non-university research institutions that can be specifically strengthened by the candidate's appointment.]*

# 3. Motivation of the nominated candidate (max. 2 pages)

## 3.1 Motivation to join the Helmholtz Center

*[What unique research opportunities does this Center provide for you? Which collaborations seem especially promising?]*

## 3.2 Motivation to join the partner university

*[Please explain why you wish to attain a joint appointment with the partner university.]*

# 4. Curriculum vitae of the nominated candidate (max. 3 pages)

*[This CV template is broadly similar to the corresponding template for ERC grants. Please follow the template below as much as possible. It may however be amended if necessary.]*

|  |  |
| --- | --- |
| **Personal information** | |
| Family name, first name: | … |
| Title: | … |
| Nationality: | … |
| Country of residence: | … |
| Year of birth: | … |
| Place of birth: | … |
| ORCID ID or other Researcher ID: | … |
| **Contact address** | |
| Current organization name: | … |
| Current department / faculty / institute / laboratory name: | … |
| Street: | … |
| Postcode: | … |
| Town: | … |
| Country: | … |
| Phone: | … |
| E-Mail | … |
| **Education** | |
| mm/yyyy | PhD  Name of faculty / department, name of university / institution, country |
| mm/yyyy | Master  Name of faculty / department, name of university / institution, country |
| **Current position(s)** | |
| Since mm/yyyy | Current position  Name of faculty / department, name of university / institution / country |
| Since mm/yyyy | Current position  Name of faculty / department, name of university / institution / country |
| **Previous positions** | |
| mm/yyyy – mm/yyyy | Position held  Name of faculty / department, name of university / institution / country |
| mm/yyyy – mm/yyyy | Position held  Name of faculty / department, name of university / institution / country |
| **Selected fellowships and awards** | |
| mm/yyyy – mm/yyyy | Name of faculty / department, name of university / institution / country |
| mm/yyyy | Award received from name of institution / country |
| mm/yyyy – mm/yyyy | Scholarship, name of faculty / department, name of university / institution / country |
| **Supervision of graduate students and postdoctoral fellows** | |
| mm/yyyy – mm/yyyy | Number of Postdoc / PhD / Master’s students  Name of faculty / department / center, name of university / institution / country |
| **Selected teaching activities (if applicable)** | |
| Since mm/yyyy | Teaching position – topic, name of university / institution / country |
| mm/yyyy – mm/yyyy | Teaching position – topic, name of university / institution / country |
| **Invited lectures** | |
| mm/yyyy | Name of faculty / department, name of university / institution, country, topic |
| mm/yyyy | Name of faculty / department, name of university / institution, country, topic |
| **Organization of scientific meetings (if applicable)** | |
| yyyy | Please specify your role and the name of event / country |
| yyyy | Please specify your role and the name of event / country |
| **Institutional responsibilities (if applicable)** | |
| mm/yyyy – mm/yyyy | Faculty member, name of university / institution / country |
| mm/yyyy – mm/yyyy | Graduate student advisor, name of university / institution / country |
| mm/yyyy – mm/yyyy | Member of the faculty committee, name of university / institution / country |
| mm/yyyy – mm/yyyy | Organizer of the internal seminar, name of university / institution / country |
| mm/yyyy – mm/yyyy | Member of a committee; role, name of university / institution / country |
| **Reviewing activities (if applicable)** | |
| yyyy | Scientific advisory board, name of university/ institution/ country |
| yyyy | Review board, name of university / institution / country |
| yyyy | Review panel member, name of university / institution / country |
| yyyy | Editorial Board, name of university / institution / country |
| yyyy | Scientific advisory board, name of university / institution / country |
| yyyy | Reviewer, name of university / institution / country |
| yyyy | Scientific evaluation, name of university / institution / country |
| yyyy | Evaluator, name of university / institution / country |
| **Membership of scientific societies (if applicable)** | |
| yyyy | Member, research network “Name of Research Network” |
| yyyy | Associated member, name of faculty / department / center, name of university / institution / country |
| yyyy | Founding member, name of faculty / department /center, name of university / institution/ country |
| **Major collaborations (if applicable)** | |
| yyyy | Name of collaborators, topic, name of faculty/ department/ center, name of university/ institution/ country |
| **Career breaks (if applicable)** | |
| mm/yyyy – mm/yyyy | Please indicate the reason and the duration in months. |
| mm/yyyy – mm/yyyy | Please indicate the reason and the duration in months. |
| **Acquired third-party funding (selection)** | |
| mm/yyyy – mm/yyyy | Funding source, amount (Euros), role of the nominated candidate |
| mm/yyyy – mm/yyyy | Funding source, amount (Euros), role of the nominated candidate |

# 5. Description of the planned work program (max. 15 pages)

## 5.1 State of the art and preliminary work

*[Please explain briefly and precisely the state of the art in your field in its direct relationship to your planned work program. This description should make clear in which context you situate your own research and in what areas you intend to make a unique, innovative, promising contribution. This description must be concise and understandable without referring to additional literature.]*

## 5.2 Objectives

*[Please give a concise description of your research program and scientific objectives. What do you want to achieve in the next five years?]*

## 5.3 Five-year work program including proposed research methods

*[Please give a detailed account of the steps planned during the first five years (work packages, milestones, time schedule).* *Please provide a detailed description of the methods that you plan to use for the realization of the program (methods already available, methods to be developed, assistance needed from outside).]*

## 5.4 Long-term research plans

*[Please describe your research plans and your vision beyond the five-year work program.]*

# 6. Financial plan

## 6.1 Direct costs of the planned research program

*[To facilitate the assessment of resources, please use the following table and specify the direct costs for the five-year funding period with annual data on personnel costs, costs of materials and supplies, and investments.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Direct costs\* in EUR** | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** | **Sum** |
| **Personnel** | **###.###** |  |  |  |  |  |
| * *PI (nominated candidate)* |  |  |  |  |  |  |
| * *Senior Staff* |  |  |  |  |  |  |
| * *Postdocs* |  |  |  |  |  |  |
| * *PhD-students* |  |  |  |  |  |  |
| * *Other (please specify)* |  |  |  |  |  |  |
| **Materials and supplies** |  |  |  |  |  |  |
| **Investments** |  |  |  |  |  |  |
| **Total direct costs** | **###.###** | **###.###** | **###.###** | **###.###** | **###.###** | **###.###** |

*\*Important note: Since the funding is provided by the Initiative and Networking Fund, no funding will be granted for overheads.]*

## 6.2 Financing contributions by the Center and funding by the Initiative and Networking Fund

*[In addition to the funding, it is expected that the applying Centers will contribute to the financing of the position and its equipment. However, there are no concrete requirements for the proportional financing by the Centers. Please indicate what contribution is planned for the financing of the costs by the Center and funding by the Initiative and Networking Fund.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Direct costs in EUR** | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** | **Sum** |
| **Contribution by the Helmholtz-Center** | | | | | | |
| Personnel | ###.### |  |  |  |  |  |
| Materials and supplies |  |  |  |  |  |  |
| Investments |  |  |  |  |  |  |
| Sum |  |  |  |  |  |  |
| **Funding by the Initiative and Networking Fund\*\*** | | | | | | |
| Personnel | ###.### |  |  |  |  |  |
| Materials and supplies |  |  |  |  |  |  |
| Investments |  |  |  |  |  |  |
| Sum |  |  |  |  |  |  |
| **Total direct costs** | **###.###** | **###.###** | **###.###** | **###.###** | **###.###** | **###.###** |

*\*Important note: Since the funding is provided by the Initiative and Networking Fund, no funding will be granted for overheads.]*

*\*\*Funding for both W2 and W3 professorships can amount up to 1 million euros over a period of five years (200,000 euros p.a.).*

# 7. Publications and patents

## 7.1 Publication metrics

|  |  |
| --- | --- |
| Number of citable publications | … |
| Number of peer-reviewed publications | … |
| Number of citations (not including self-citations) | … |
| Number of publications with first authorship | … |
| Number of publications with last authorship | … |
| i10-index | … |
| h-index | … |
| m-index | … |

*(Source: … , date of query: …)*

*[If applicable, you can describe particularities of publications metrics in your research field.]*

## 7.2 Five selected key publications

*[Please list your five most significant publications that relate directly to the proposed work program and document your preliminary work.]*

## 7.3 Publication list

*[Please use subdivisions that best match your preliminary work.]*

**Subdivision**

…

## 7.4 Patents (if applicable)

**Pending**

…

**Issued**

…

# 8. Declaration by the nominated candidate

**I hereby consent to Helmholtz Association …**

* storing the information provided upon submission of the application and using this data to process the application. In particular, this includes sending the application to external and internal reviewers.
* electronically storing and using data provided upon submission of the application for purposes of review, statistics, and evaluation.
* publishing – only in the event that the application is approved and after funding has started – my name, the host Helmholtz Center, and the title of the application.

Date, place

Signature

(Name of the nominated candidate)

*[Please note: Consent to the collection, processing, and use of private data is voluntary and can be revoked at any time for the future. Revocations can be sent to info@helmholtz.de. In the event that the use of data is revoked, the data will be deleted or anonymized.]*

# 9. Recommendation letter from the Scientific Advisory Board of the Helmholtz Center submitting the application (English, PDF) (max. 2 pages)

*[Please insert the recommendation letter from your Scientific Advisory Board in the final PDF document on the following page. It is not necessary to enter page numbers here.*

*We ask that this recommendation letter be written in English. This will ensure that this part of the application can also be read by non-German-speaking experts.*

# 10. Letters of reference from Helmholtz external experts (English, PDF) (max. 2 pages each)

*[Please obtain two letters of reference supporting the candidate's appointment and insert them in the final PDF document on the following page.* *It is not necessary to enter page numbers here.*

*We ask that these letters of reference be written in English. This will ensure that this part of the application can also be read by non-German-speaking experts.*