

Compulsory Information according to Art. 13 GDPR – Application procedure

Information about the processing of your data in the application and assessment procedure of your funding application

1. Processing specific information

Name and contact details of the responsible person	Hermann von Helmholtz-Gemeinschaft Deutscher Forschungszentren e.V. Anna-Louisa-Karsch-Straße 2, 10178 Berlin, +49(0)30 206 329 738
Contact details of the Data Protection Officer	By post to the above address, with the addition “Data Protection Officer”; by e-mail: datenschutz@helmholtz.de
Categories of personal data	Basic personal data (e.g., name, address, contact details); professional and qualification data; application-related data; statistical data
Purposes for which the personal data are to be processed	As part of the application process, we collect and process the personal data you provide. The purpose of processing is to carry out the application and assessment process. In particular, the data is used to check the admission requirements, assess the professional suitability of applicants, facilitate contact, and compile statistical evaluations in anonymized or pseudonymized form.
Legal basis for the processing	Art. 6 para. 1 lit. b GDPR
Recipients or categories of recipients of the personal data	All data is processed exclusively by us and is not passed on to third parties. This does not apply to recipients who work for us as part of the assessment process.
Duration for which the personal data will be stored	Data will only be stored for as long as is necessary for legal reasons or statutory obligations.

2. Necessity of data collection

You are not legally or contractually obliged to provide this information. However, the provision of this information is necessary for the assessment of your application. In the event of funding, this personal data will be used for reporting, quality assurance, and evaluation purposes. Failure to provide this information may result in us being unable to assess your application and, consequently, being unable to consider it.

3. Consent of the person concerned

If the responsible body processes personal data on the basis of consent, this consent may be revoked by the data subject at any time. The revocation does not affect the legality of the processing of personal data carried out up to the point of revocation.

4. Rights of the data subject

According to the GDPR, the person concerned has the following rights and claims against the person responsible:

- the right to information (Art. 15 GDPR),
- the right to rectification (Art. 16 GDPR),
- the right to cancellation (Art. 17 GDPR),
- the right to limit the processing (Art. 18 GDPR),
- the right to data transmission (Art. 20 GDPR) and
- the right of withdrawal (Art. 21 GDPR).

5. Right of complaint to a supervisory authority

The party concerned has the right to lodge a complaint with a supervisory authority pursuant to Art. 77 GDPR. Accordingly, without prejudice to any other administrative or judicial remedy, any data subject may lodge a complaint with a supervisory authority, in particular in the member state of his/her place of residence, workplace or place of presumed infringement, if the data subject is of the opinion that the processing of his/her personal data violates the GDPR.