Proposal – Phase 1

**Project Title - Acronym**

Application for funding from the Initiative and Networking Fund (IVF) of the Helmholtz Association within the call for Helmholtz Excellence Networks, launched Dec. 20, 2023

*[Notes: To facilitate the use of the template, you will find short explanations or guiding questions (highlighted in green) under the respective headings. Please delete them completely before submitting this document.*

*The template must be completed in Arial, 10pt font size with a line spacing of at least 13 pt (see “Standard” in the format styles). The page margins must be at least 3.0 cm at the top, 2.5 cm left and right and 1.5 cm at the bottom. The proposal (chapter 1 to 4) must not exceed 7 pages.*

*The submission of the proposal is made via the ProMeta platform at the following link:]* <https://ivf.helmholtz.de/>

# Key data on the Helmholtz Excellence Network [max. 1.0 page]

|  |  |
| --- | --- |
| Title of the Excellence Network |  |
| Project - Acronym | [*Please use “Acronym” for the naming of your files]* |
| Helmholtz Center |  |
| Scientific Coordinator of Excellence Network | [Name]  [affiliation, e-mail, phone] |
| Partner University(ies) |  |
| Corresponding Cluster of  Excellence proposal  (if disclosure of title is authorized) |  |
| Requested IVF Funding in total | [ ≤ 100 TEUR] |
| IVF-share of each Partner | Center #: ##.### TEUR  Partner #: ##.### TEUR (please delete if not relevant) |
| Total Budget (incl. matching) | ###.### TEUR |
| Planned Start of funding |  |
| Planned duration of funding |  |
| Keywords | [Up to 6 keywords relevant to the research topic of the network] |
| Corresponding research field(s) | Energy Earth & Environment Health Information Aeronautics, Space and Transport  Matter |
| Corresponding Helmholtz Program(s) (if applicable) |  |
| Corresponding Program topic(s) (if applicable) |  |

Date: dd.mm.2023

# Objectives and strategic relevance

*[Please address the following key questions while ensuring the confidentiality of the proposal for the Cluster of Excellence in the DFG competition:*

* *Outline the strategic and thematic objectives for the cooperation with the university and for your participation in the Cluster of Excellence application.*
* *What important scientific question or strategic dimension of the partnership with the university does the Helmholtz Excellence Network address?*
* *Clarify how the scientific question of the Helmholtz Excellence Network differs from or complements existing research activities in the programs, centers or ongoing initiatives?*
* *Please explain the relevance of the Helmholtz Excellence Network in relation to the strategic goals of your center in this context?*
* *Explain your cooperation strategy, clarifying the planned contributions of the participating groups and the expected added value of the Helmholtz Excellence Network].*

Text

# Structure and implementation

*[Please address the following key questions while ensuring the confidentiality of the proposal for the Cluster of Excellence in the DFG competition:*

* *Outline the nature and allocation use of resources for office and coordination infrastructure to support the application process and to initiate key activities between partners and indicate the nature of the own contributions (matching funds).*
* *What is the distribution of tasks within the team? Who is responsible for project management to lead the further scientific and strategic development during the project period in phase 1 and with a view to phase 2, to develop and implement instruments such as recruitment, promotion of young researchers, transfer, among others?*
* *Outline the work packages, the main tasks and activities and the partners involved as far as currently possible (please name the coordinating PI).]*

Text and/or use table presentation with bullet points

# Financial plan

*[Please state the direct costs with annual details of personnel and material resources that are allocated in total from the Initiative and Networking Fund (IVF) and from the partners' own resources. This figures must be specified for each individual partner and the consortium as a total, if applicable. The use of overhead costs as matching is not possible.]*

|  |  |  |  |
| --- | --- | --- | --- |
| **Direct Costs in EUR** | **2024** | **2025** | **Sum** |
| **Budget share of the Helmholtz Center X** | | | |
| Initiative and Networking Funds IVF | ###.### | ###.### | ###.### |
| * *Personnel* | ###.### | ###.### | ###.### |
| * *Materials & supplies**(incl. travel)* | ###.### | ###.### | ###.### |
| Matching (own direct costs) | ###.### | ###.### | ###.### |
| Sum | ###.### | ###.### | ###.### |
| **Budget share of partner University Y/Z** [for each partner/ please delete if not relevant] | | | |
| Initiative and Networking Funds IVF | ###.### | ###.### | ###.### |
| * *Personnel* | ###.### | ###.### | ###.### |
| * *Materials & supplies (incl. travel)* | ###.### | ###.### | ###.### |
| Matching (own direct costs) | ###.### | ###.### | ###.### |
| Sum | ###.### | ###.### | ###.### |
| **Total from IVF** | **###.###** | **###.###** | **###.###** |
| * *Personnel* | ###.### | ###.### | ###.### |
| * *Materials and supplies (incl. travel)* | ###.### | ###.### | ###.### |
| **Total own contributions of all partners** | **###.###** | **###.###** | **###.###** |
| **Total direct costs** | **###.###** | **###.###** | **###.###** |

# Annex

## Letters of support by the participating institutions (mandatory)

* *[Please provide signed letters of confirmation from the participating institutions of the project (responsible executive board of the applying Helmholtz Center and the management of the partner university or the spokesperson of the cluster application) supporting the application for the Helmholtz Excellence Network and assuring the provision of the required own funds in accordance with the funding application (no specific format required).*
* *The letters must be submitted with a legally binding signature in digital form in the annex of the proposal or with an original signature - separately by mail.*
* *Postal address for confirmation letters:*   
  *Helmholtz-Gemeinschaft Deutscher Forschungszentren e.V.*

*Prof. Dr. Otmar D. Wiestler*

*Impuls- und Vernetzungsfonds*

*c/o Andreas Schulze*

*Anna-Louisa-Karsch-Str. 2*

*10178 Berlin]*