Call for applications – March 01, 2023

Funding of first-time professorial appointments of highly talented female scientists (W2/W3)

Annex 1: Application template

*[Please note: This page can be deleted at the end.]*

*[Please also delete all hints in blue highlighted brackets intended to help you fill out the application after completing the document]*

Call for applications – March 01, 2023  
Funding of first-time professorial appointments of highly talented female scientists (W2/W3)

Application from [name of the Helmholtz Center] for [name of the nominated candidate]

Application title: …

Content

[1. Overview of the application 1](#_Toc101880990)

[1.1 Stakeholders and thematic focus 1](#_Toc101880991)

[1.2 Nominated candidate 2](#_Toc101880992)

[1.3 Planned research program for the first five years in brief 3](#_Toc101880993)

[1.4 In the case of a resubmission of the application 3](#_Toc101880994)

[2. Role of the activities of the nominated candidate in the strategy of the applying Helmholtz Center and the relevant Helmholtz research program(s) (PoF) [max. 2 pages] 4](#_Toc101880995)

[2.1 Strategic goals of the appointment 4](#_Toc101880996)

[2.2 Collaboration and networking with universities and non-university research institutions 4](#_Toc101880997)

[3. Motivation of the nominated candidate [max. 2 pages] 5](#_Toc101880998)

[3.1 Motivation to join the Helmholtz Center 5](#_Toc101880999)

[3.2 Motivation to join the partner university 5](#_Toc101881000)

[4. Curriculum vitae of the nominated candidate [max. 3 pages] 6](#_Toc101881001)

[5. Description of the planned work program [max. 15 pages, excluding references] 9](#_Toc101881002)

[5.1 State of the art and preliminary work 9](#_Toc101881003)

[5.2 Objectives 9](#_Toc101881004)

[5.3 Five-year work program including proposed research methods 9](#_Toc101881005)

[5.4 Long-term research plans 9](#_Toc101881006)

[6. Financial plan 10](#_Toc101881007)

[6.1 Costs of the planned research program 10](#_Toc101881008)

[6.2 Financial contributions by the Helmholtz Center, partner university and funding from resources of the Joint Initiative for Research and Innovation 10](#_Toc101881009)

[7. Publications and patents 12](#_Toc101881010)

[7.1 Publication metrics 12](#_Toc101881011)

[7.2 Five selected key publications 12](#_Toc101881012)

[7.3 Publication list 12](#_Toc101881013)

[7.4 Patents (if applicable) 13](#_Toc101881014)

[8. Recommendation letter from the Scientific Advisory Board of the Helmholtz Center submitting the application [English, PDF] [max. 2 pages] 14](#_Toc101881015)

# 1. Overview of the application

## Stakeholders and thematic focus

|  |  |
| --- | --- |
| **Applying Helmholtz Center** | … |
| **Name of the nominated candidate** | … |
| **Name of the university / institution / country** where the nominee is currently employed | … |
| **Application title** | … |
| **Helmholtz research field** to which the proposal is related | … |
| **Helmholtz program** to which the proposal is related | … |
| **German partner university** with which the joint appointment of the candidate is planned | … |

## 1.2 Nominated candidate

|  |  |
| --- | --- |
| **Name of the nominated candidate** | … |
| **Nationality** | … |
| **Country and place of birth** | * Country of birth * Place of birth |
| **Short CV** *[max. 700 characters]*  *[Please name the main workplaces, include career and research highlights and indicate durations.]* | * mm/yyyy – mm/yyyy: … * mm/yyyy – mm/yyyy: … * mm/yyyy – mm/yyyy: … * mm/yyyy – mm/yyyy: … * … |
| **Date of doctorate** | * mm/yyyy |
| **Career breaks** (if applicable, is used for calculation of academic age)  *[Please indicate the times when you have done no research at all or when you have done research in part-time. Please also indicate the reason.]* | * mm/yyyy – mm/yyyy: … * mm/yyyy – mm/yyyy: … * … |
| **Summary of up to ten prizes, awards, and other forms of academic recognition**  *[Please indicate the dates.]* | * mm/yyyy: … * mm/yyyy: … * … |
| In the case of nominees of German nationality: **International research experience**  *[Please indicate the duration for which the nominated candidate worked at the foreign research institution.]* | * mm/yyyy – mm/yyyy: … * mm/yyyy – mm/yyyy: … * … |

## 1.3 Planned research program for the first five years in brief

|  |
| --- |
| **Keywords in English**  *[Please enter up to six keywords that you believe best characterize the scope of your proposed research. The choice of keywords should take into account any multi-disciplinary aspects of the proposal.]* |
| * … * … * … * … * … * … |

|  |
| --- |
| **Summary in English**  *[Please formulate this summary (max. 2,000 characters including spaces and line breaks) to be comprehensible to scientists without expertise in your field. The summary should provide the reader with a clear understanding of the objectives of the planned work program and how they will be achieved.]* |
| … |

## 1.4 In the case of a resubmission of the application

|  |
| --- |
| **Changes compared to the initial application**  *[Please describe the changes compared to the initial application (max. 2,000 characters including spaces and line breaks). If the name of the candidate has changed, please indicate the family name under which the previous application was submitted.]* |
| … |

# 2. Role of the activities of the nominated candidate in the strategy of the applying Helmholtz Center and the relevant Helmholtz research program(s) (PoF) [max. 2 pages]

*[In addition to the letter from the Helmholtz Centers’ Board of Directors, please provide detailed information on the following aspects:]*

## 2.1 Strategic goals of the appointment

*[What is the significance of the planned appointment for your Helmholtz Center from a strategic perspective? What concrete strategic objectives are linked to it? What contribution could the appointment make to the realization of the relevant Helmholtz research program(s)?]*

…

## 2.2 Collaboration and networking with universities and non-university research institutions

*[Please explain how the involvement of the nominated candidate in the partner university’s faculty is planned. In particular, please refer to the right to award doctoral degrees and to teaching rights and obligations. Refer also to further planned collaborations with universities and non-university research institutions that can be specifically strengthened by the candidate’s appointment.]*

…

# 3. Motivation of the nominated candidate [max. 2 pages]

## 3.1 Motivation to join the Helmholtz Center

*[What unique research opportunities does this Center provide for you? Which collaborations seem especially promising?]*

…

## 3.2 Motivation to join the partner university

*[Please explain why you wish to attain a joint appointment with the partner university.]*

…

# 4. Curriculum vitae of the nominated candidate [max. 3 pages]

*[This CV template is broadly similar to the corresponding template for ERC grants. Please follow the template below as much as possible. It may however be amended if necessary.]*

|  |  |
| --- | --- |
| **Personal information** | |
| Family name,  first name: | … |
| Title: | … |
| Nationality: | … |
| Country of residence: | … |
| Year of birth: | … |
| Place of birth: | … |
| ORCID ID or other Researcher ID: | … |
| **Contact address** | |
| Current organization name: | … |
| Current department / faculty / institute / laboratory name: | … |
| Street: | … |
| Postcode: | … |
| City/Town: | … |
| Country: | … |
| Phone: | … |
| E-mail | … |
| **Education** | |
| mm/yyyy | PhD  Name of faculty / department, name of university / institution, country |
| mm/yyyy | Master  Name of faculty / department, name of university / institution, country |
| **Current position(s)** | |
| Since mm/yyyy | Current position  Name of faculty / department, name of university / institution / country |
| Since mm/yyyy | Current position  Name of faculty / department, name of university / institution / country |
| **Previous positions** | |
| mm/yyyy – mm/yyyy | Position held  Name of faculty / department, name of university / institution / country |
| mm/yyyy – mm/yyyy | Position held  Name of faculty / department, name of university / institution / country |
| **Selected fellowships and awards** | |
| mm/yyyy – mm/yyyy | Name of faculty / department, name of university / institution / country |
| mm/yyyy | Award received from name of institution / country |
| mm/yyyy – mm/yyyy | Scholarship, name of faculty / department, name of university / institution / country |
| **Supervision of graduate students and postdoctoral fellows** | |
| mm/yyyy – mm/yyyy | Number of Postdoc / PhD / Master’s students  Name of faculty / department / center, name of university / institution / country |
| **Selected teaching activities (if applicable)** | |
| Since mm/yyyy | Teaching position – topic, name of university / institution / country |
| mm/yyyy – mm/yyyy | Teaching position – topic, name of university / institution / country |
| **Invited lectures** | |
| mm/yyyy | Name of faculty / department, name of university / institution, country, topic |
| mm/yyyy | Name of faculty / department, name of university / institution, country, topic |
| **Organization of scientific meetings (if applicable)** | |
| yyyy | Please specify your role and the name of event / country |
| yyyy | Please specify your role and the name of event / country |
| **Institutional responsibilities (if applicable)** | |
| mm/yyyy – mm/yyyy | Faculty member, name of university / institution / country |
| mm/yyyy – mm/yyyy | Graduate student advisor, name of university / institution / country |
| mm/yyyy – mm/yyyy | Member of the faculty committee, name of university / institution / country |
| mm/yyyy – mm/yyyy | Organizer of the internal seminar, name of university / institution / country |
| mm/yyyy – mm/yyyy | Member of a committee; role, name of university / institution / country |
| **Reviewing activities (if applicable)** | |
| yyyy | Scientific advisory board, name of university/ institution/ country |
| yyyy | Review board, name of university / institution / country |
| yyyy | Review panel member, name of university / institution / country |
| yyyy | Editorial Board, name of university / institution / country |
| yyyy | Scientific advisory board, name of university / institution / country |
| yyyy | Reviewer, name of university / institution / country |
| yyyy | Scientific evaluation, name of university / institution / country |
| yyyy | Evaluator, name of university / institution / country |
| **Membership of scientific societies (if applicable)** | |
| yyyy | Member, research network “Name of Research Network” |
| yyyy | Associated member, name of faculty / department / center, name of university / institution / country |
| yyyy | Founding member, name of faculty / department /center, name of university / institution/ country |
| **Major collaborations (if applicable)** | |
| yyyy | Name of collaborators, topic, name of faculty/ department/ center, name of university/ institution/ country |
| **Career breaks (if applicable)** | |
| mm/yyyy – mm/yyyy | Please indicate the reason and the duration in months. |
| mm/yyyy – mm/yyyy | Please indicate the reason and the duration in months. |
| **Acquired third-party funding (selection)** | |
| mm/yyyy – mm/yyyy | Funding source, amount (in euros), role of the nominated candidate |
| mm/yyyy – mm/yyyy | Funding source, amount (in euros), role of the nominated candidate |

# 5. Description of the planned work program [max. 15 pages, excluding references]

## 5.1 State of the art and preliminary work

*[Please explain briefly and precisely the state of the art in your field in its direct relationship to your planned work program. This description should make clear in which context you situate your own research and in what areas you intend to make a unique, innovative, promising contribution. This description must be concise and understandable without referring to additional literature.]*

…

## 5.2 Objectives

*[Please give a concise description of your research program and scientific objectives. What do you want to achieve in the next five years?]*

…

## 5.3 Five-year work program including proposed research methods

*[Please give a detailed account of the steps planned during the first five years (work packages, milestones, time schedule). Please provide a detailed description of the methods that you plan to use for the realization of the program (methods already available, methods to be developed, assistance needed from outside).]*

…

## 5.4 Long-term research plans

*[Please describe your research plans and your vision beyond the five-year work program.]*

…

# 6. Financial plan

## 6.1 Costs of the planned research program

*[Please specify the costs for the first five years with annual data on personnel costs, costs of materials and supplies, and investments. It is mandatory to use the Excel file “Financial plan” (Annex 2) to calculate the costs and to submit this file as well as to transfer the values into the following table.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Costs\* in EUR** | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** | **Sum** |
| **Personnel** | ###.### | … | … | … | … | … |
| * *PI (nominated candidate)* | *…* | *…* | *…* | *…* | *…* | *-* |
| * *Senior staff* | *…* | *…* | *…* | *…* | *…* | *-* |
| * *Postdocs* | *…* | *…* | *…* | *…* | *…* | *-* |
| * *PhD students* | *…* | *…* | *…* | *…* | *…* | *-* |
| * *Other (please specify)* | *…* | *…* | *…* | *…* | *…* | *-* |
| **Materials and supplies** | … | … | … | … | … | … |
| **Investments** | … | … | … | … | … | … |
| **Total costs** | **###.###** | **…** | **…** | **…** | **…** | **…** |

*\*Including general and administrative costs, internal services etc. (analogous to the calculation for program-oriented funding).*

## 6.2 Financial contributions by the Helmholtz Center, partner university and funding from resources of the Joint Initiative for Research and Innovation

*[In addition to the funding, it is expected that the applying Centers and, if applicable, the partner university will contribute adequate matching funds to the financing of the position and its equipment. Please indicate what contribution is planned for the financing of the costs by the Center, the partner university and funding from resources of the Joint Initiative for Research and Innovation. It is mandatory to use the Excel file “Financial plan” (Annex 2) to calculate the financing of the costs as well as to transfer the values to the following template.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Costs in EUR** | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** | **Sum** |
| **Contribution by the Helmholtz Center** | | | | | | |
| Personnel | ###.### | … | … | … | … | … |
| Materials and supplies | … | … | … | … | … | … |
| Investments | … | … | … | … | … | … |
| Sum | … | … | … | … | … | … |
| **Contribution by the partner university** | | | | | | |
| Personnel | ###.### | … | … | … | … | … |
| Materials and supplies | … | … | … | … | … | … |
| Investments | … | … | … | … | … | … |
| Sum | … | … | … | … | … | … |
| **Funding from Joint Initiative for Research and Innovation resources\*** | | | | | | |
| Personnel | ###.### | … | … | … | … | … |
| Materials and supplies | … | … | … | … | … | … |
| Investments | … | … | … | … | … | … |
| Sum | … | … | … | … | … | … |
| **Total costs** | **###.###** | **…** | **…** | **…** | **…** | **…** |

*\*The funding volume can amount up to 200,000 euros per candidate and per year.*

# 7. Publications and patents

## 7.1 Publication metrics

|  |  |
| --- | --- |
| Number of citable publications | … |
| Number of peer-reviewed publications | … |
| Number of citations (not including self-citations) | … |
| Number of publications with first authorship | … |
| Number of publications with last authorship | … |
| i10-index | … |
| h-index | … |
| m-index | … |

*(Source: … , date of query: …)*

*[If applicable, you can describe particularities of publications metrics in your research field.]*

…

## 7.2 Five selected key publications

*[Please list your five most significant publications that relate directly to the proposed work program and document your preliminary work.]*

1. …
2. …
3. …
4. …
5. …

## 7.3 Publication list

*[Please use subdivisions that best match your preliminary work.]*

**Subdivision**

…

## 7.4 Patents (if applicable)

**Pending**

…

**Issued**

…

# 8. Recommendation letter from the Scientific Advisory Board of the Helmholtz Center submitting the application [English, PDF] [max. 2 pages]

*[Please insert the recommendation letter from your Scientific Advisory Board in the final PDF document on the following page. It is not necessary to enter page numbers here.]*