

## **Appendix 1**

### **Frequently Asked Questions (FAQ)**

- *What if I do not fulfill the eligibility criteria (2 - max. 6 years after receiving doctorate, at least six months abroad)?*  
Applicants who do not fulfill these requirements are advised not to apply. The President of the Helmholtz Association reserves the right not to pass on such applications for evaluation. Nevertheless, funding is possible in certain justified cases.
- *Does evidence have to be given for child-rearing periods?*  
It is sufficient for these periods to be noted in the CV.
- *What academic certificates should I submit?*  
Academic certificates must not be submitted.
- *Who submits the confirmation of the host Centre on proportional funding, facilities and the tenure option?*  
The contact persons at the individual Centres listed in [Appendix 2](#) will include the required confirmation in the complete application of their own accord. Please address any queries on this matter to these contact persons.
- *Is the general confirmation of the Centre sufficient or is an additional supporting letter from the host institute necessary?*  
A letter of support from the direct superior (as a rule, the head of the institute) is indeed required.
- *What are the requirements for the written statement by the university and faculty for the Helmholtz-Young Investigators Groups?*  
The letter from the university should be signed by a high-ranking official (President or Vice-Chancellor and Dean, including official stamp). All the points listed in the „Information for Applicants“ should be taken into account. A sample declaration can be found in [Appendix 5](#).
- *What is a milestone?*  
A milestone is a decision-making stage between two phases of the project, when the results achieved so far are evaluated and the go-ahead for the next phase is given.
- *How does the selection procedure work?*  
The selection procedure takes place in three steps:  
In a first step, there is a pre-selection of the applications in the Helmholtz-Centre. The pre-selection procedure is the responsibility of the respective Centre board.  
In a second step the applications formally examined by the Helmholtz Head Office are passed on for expert evaluation to at least two experienced, independent scientists, who are themselves actively engaged in the research field in question or are intimately familiar with the particular subject.  
Based on the recommendations of the reviewers, the candidates with very good evaluations – normally around 30 – are invited to an interview with an interdisciplinary reviewer panel chaired by the President of the Helmholtz Association. In the third step this panel selects the group leaders to receive funding.
- *What criteria are used in the selection procedure?*
  - Excellence of the proposed programme: degree of innovation, relevance; structure and feasibility
  - Quality of the candidate: including CV, publications, academic distinctions etc.
  - Formal quality of the application

- Clearly discernible synergy effects from the collaboration between the Centre and the university partner.
  
- *Are there set selection quotas for the individual Centres or research fields?*  
No, the candidates will compete for selection and the best chosen, independent of topic or Centre.
  
- *When can I expect an invitation to a selection interview?*  
The selection meeting will take place at the beginning of September 2010. You will be notified of the date for the selection meeting along with the confirmation of receipt of your application at the beginning of June 2010. If you are successful in passing the written stage of selection, you will be invited to give your presentation at the selection meeting with approx four weeks' notice.
  
- *When is the final decision made?*  
Directly after the selection meeting; the process from submission of the complete application (28 Mai 2010) to the final selection will take approx 3 months.